



## Grilla Bites Restaurant Employment Application

Last Name	First Name	Middle Initial	Pronouns	Today's Date
Street Address/ P.O. Box #		Apt.#	City	State
Daytime Phone #		Evening Phone #		Email
Do you have reliable transportation to and from work during our hours of operation? <input type="radio"/> Yes <input type="radio"/> No	Are you applying for a full-time or part-time position? <input type="radio"/> Full-time <input type="radio"/> Part-time	How many hours per week do you want to work? Minimum _____ Maximum _____		What hourly rate of pay do you expect to receive? \$ _____
Are you currently Employed? <input type="radio"/> Yes <input type="radio"/> No	If Yes, may we contact your employer? <input type="radio"/> Yes <input type="radio"/> No	What position are you applying for?		

If hired, can you supply paperwork to prove your legal right to work in the U.S.?-----  Yes  No

Are you over 16 years of age? -----  Yes  No      Are you 21 years of age or older?-----  Yes  No

We do not permit employees to smoke anywhere on the premises during operating hours. Are you willing to comply?-----  Yes  No

We do not tolerate drug use by employees before or during work hours. Are you willing to comply?-----  Yes  No

Kitchen employees must able to lift up to 50 lbs. of weight. Are you able to do that when needed?-----  Yes  No

Have you ever applied to any Grilla Bites location before?-----  Yes  No

If yes, which location? \_\_\_\_\_ When did you apply? \_\_\_\_\_

Have you ever been employed by Grilla Bites, Inc.?-----  Yes  No

If yes, which location? \_\_\_\_\_ What dates? From \_\_\_\_\_ To \_\_\_\_\_

What was your position? \_\_\_\_\_ Why did you leave? \_\_\_\_\_

Are there any days of the week that you cannot work?-----  Yes  No

If yes, please list days \_\_\_\_\_

Are there any hours of the day that you cannot work?-----  Yes  No

If yes, please list hours:      a.m. \_\_\_\_\_      p.m. \_\_\_\_\_

Do you have any schedule obligations coming up that may conflict with your ability to fulfill your work responsibilities?-----  Yes  No

Have you ever been convicted of a felony or misdemeanor?-----  Yes  No

A conviction will not necessarily disqualify you for consideration for employment. We will consider the entire application.

If you are offered a job, how long do you plan on staying with us? \_\_\_\_\_

Please list any special training or skills you have that relate to the position you are applying for. \_\_\_\_\_

\_\_\_\_\_

We have specific requirements for personal grooming and appearance such as proper work clothing, neat, clean, professional appearance, and restrictions on perfumes and colognes. Are you willing to comply with these requirements?-----  Yes  No

**Education**

	Name & Address	Course of Study	Years Attended	Degree/Diploma
High School				
College				
Grad School				
Trade or other school				

List any trade, business, or civic activities and offices held. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Employment History**

	Most recent Employer	Previous	Previous	Previous
Name of Employer				
Address				
City, State, Zip				
Phone #				
Supervisor's Name				
Date of Employment	From_____ To_____	From_____ To_____	From_____ To_____	From_____ To_____
Salary	Start_____ End_____	Start_____ End_____	Start_____ End_____	Start_____ End_____
Position Held				
Description of Responsibilities				
Reason for Leaving				
Hours worked per week				
What value did you add to this company while employed there?				

Additional notes or information that may be helpful to us \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References**

Name	Occupation	Phone #
Company Name	Address	
Relationship to you	How long have you been acquainted?	

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Company Name	Address	
Relationship to you	How long have you been acquainted?	

**Emergency Contact Information**

In the event of an emergency, we would like to have information on who you would like us to contact. Providing this information is optional. You are not required to do so.

Name	Relationship	Phone #
Address	City	State Zip

**Please read each of the following statements carefully and initial each one acknowledging your understanding**

**Equal Employment Opportunity Statement**

Grilla Bites is committed to the principals of equal employment opportunity and is committed to making employment decisions based on merit. We are committed to complying with all federal, state, and local laws providing for equal employment opportunities, as well as all laws related to terms and conditions of employment. Grilla Bites desires to maintain a work environment that is free of sexual harassment and discrimination due to race, religion, color, national origin, physical or mental disability, age or any other status protected by federal, state, or local laws. Grilla Bites will make reasonable efforts to accommodate those physical or mental limitations of an otherwise qualified employee unless undue hardship would result for the company.

**Initials** \_\_\_\_\_

**Discrimination and Sexual Harassment Policy Statement**

Grilla Bites will not tolerate any form of unlawful discrimination, including sexual harassment. Any employee who engages in unlawful discrimination or sexual harassment will be subject to appropriate discipline, up to and including termination. Prohibited sexual harassment is defined as follows: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when (1) Submission to such conduct is made, whether explicitly or implicitly, a term or condition of an individual's employment; (2) Submission to or action of such conduct by an individual is used as the basis for employment decisions affecting such individuals; or (3) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

**Initials** \_\_\_\_\_

**Complete and Accurate Information**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I have personally completed this application. I understand that any omission or misstatement of material fact on this application, or any other document used to secure employment, shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

**Initials** \_\_\_\_\_

We here at Grilla Bites have a slightly different philosophy about living, community, and food than most other restaurants. We encourage you to go to our website at [www.grillabites.com](http://www.grillabites.com) and read our mission statement and guiding principals. It is our hope and desire that all Grilla Bites employees would have an understanding of, desire to learn more about, and/or a belief in these guiding principals.